

## Accommodation Acquittal

## Financial Report &amp; Certificate of Satisfactory Completion

Return completed form and supporting documentation to QFES Grants by 30 June 2020

- Refer to your copy of the original application when completing this form.
- Complete this document once the project is finalised.
- Include copies of all relevant tax invoices and photographs of the completed work when submitting.

ID Number	Local Government	SES Unit/Group	Subsidy Amount
Project Title			
EXPENSES (Provide an itemised list of expenses incurred)			AMOUNT
			\$
			\$
			\$
			\$
			\$
<b>TOTAL EXPENSES</b>			<b>\$</b>
Attached			
<input type="checkbox"/> Copies of all relevant tax invoices <input type="checkbox"/> Photographs of completed works <input type="checkbox"/> Local Government bank details			
Comments			

## DECLARATION

- I declare that the information provided in this form is true and correct.
- The subsidy was expended as detailed in the application referenced above and was in accordance with the *Funding Guidelines*.
- I declare that the project has been inspected and is satisfactorily completed in accordance with the proposal.
- I declare that I have the duly delegated authority to submit this acquittal on behalf of the Chief Executive Officer and Nominated Officer.

Declaration Officer			
<input type="checkbox"/> By checking this box I hereby agree to the above declaration			
Title	First Name	Last Name	
Date	Position		
Ph	Mobile	Email	