

Application form – 2027-28

SES GRANTS USE ONLY			
Local government name:			
Date received:		Eligibility assessment	☐ Yes ☐ No
Application number:			

Applications must be lodged by email by midnight Wednesday 25 November 2026

Before completing this application form, read the SES Support Grant 2027-28 Funding Guidelines (the funding guidelines), available at www.ses.qld.gov.au/support-grant.

If you have any questions, contact grants@ses.qld.gov.au.

Applicant instructions

- Complete one grant application per project. Do not include multiple projects in the same application form.
- If you are submitting more than one application, rank them in order of priority, with 1 being the highest priority. A space is provided in section 2 for this.
- Consult your SES local controller and key stakeholders when preparing your application.
- Answer each question in the space provided.
- Write 'N/A' if a question does not apply.
- Record all prices and quotes **excluding GST**.
- Provide any additional information as a separate attachment. The more relevant information you provide, the easier it will be for the SES Support Grant Assessment Panel to assess your application.
- List all attachments in the supporting documents table in [Section 7 – Supporting documentation](#).
- An application ID number will be issued for each application. Once you receive an application ID number, use it in all correspondence throughout the application process and, if successful, during the project.

Section 1 – Applicant details

Name of local government:	
ABN:	
Postal address:	
Contact officer name:	
Position:	
Contact number:	
Email:	
Generic email:	
Generic phone number:	

1.1 Previous applications

List any grants from previous funding rounds that are **still open** in the table below.

Funding round (e.g. 2025-26)	Application number (e.g. 252601)	Project type
		Choose an option
		Choose an option
		Choose an option

Section 2 – Project overview

Category:	Choose a project type	Choose an option	
Are there any special considerations for this application? <i>If yes, see the 'Funding for special consideration projects' section of the funding guidelines for more information.</i>			☐ Yes ☐ No
Project priority: <i>If you are applying for multiple projects, rank each project in order of priority, with 1 being the highest priority</i>			
Number of applications submitted: <i>(for example, 1 of 5)</i>			
Name of SES group or unit the grant will support:			
Project title:			

Section 3 – Facility details

Complete this section for facility projects only.

3.1 Project summary

Provide a project summary that addresses the following:

- What is the project? Describe what will be achieved with the funding.
- How will the project support SES members to respond to emergencies and disasters?
- How was the need for this project identified? Include relevant background information, demographics, unique challenges, socioeconomics and the area covered.
- What types of disasters and emergencies are experienced in the area, and how often do they occur? Describe their impacts.
- Explain exactly what the funding will be used for.
- If you need more space, provide the additional information as an attachment and list it in the supporting documents table in Section 7 - Supporting documentation.

3.2 Shared facilities

If the proposed facility project involves a shared facility, consult with the relevant parties and enter the details in the table below.

If you need more space, provide the additional information as an attachment and list it in the supporting documents table in [Section 7 – Supporting documentation](#).

Name of the organisation:	
Contact name:	
Contact position:	
Contact details:	
Consultation date:	
Consultation outcome: <i>For example, they may fully or partially support the grant application.</i>	

Section 4 – Vehicle details

Complete this section for vehicle projects only.

4.1 Project summary

Provide a project summary that addresses the following:

- Details of the proposed modifications and/or additions to a current vehicle.
- How will the purchase of this vehicle, or modification/addition to a current vehicle, support SES members to respond to emergencies and disasters?
- How was the need for this project identified? Include relevant background information, demographics, unique challenges, socioeconomics and the area covered.
- What types of disasters and emergencies are experienced in the area, and how often do they occur? Describe their impacts.

4.2 Vehicle storage

Where will the vehicle be stored? Include the address and details of how the vehicle will be protected from weather and other factors that may affect its condition.

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4.3 Vehicle to be replaced

If your proposed project involves replacing a vehicle, complete the table below.

You must include a valuation or estimate with your application, such as a RedBook valuation or an estimate from an auctioneer. Attach it to your application email and list it in the supporting documents in [Section 7 – Supporting documentation](#).

This information is required to provide important context for the SES Support Grant Assessment Panel. Councils are not required to contribute the estimated trade-in or sale value to the project.

Year of manufacture:		Make:	
Odometer reading:		Model:	
Estimated trade-in or sale value:		Registration No.	

4.4 Vehicle stocktake – how many vehicles are within the SES group/unit relating to this application

How many designated SES vehicles does the group or unit currently have?	
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Section 5 – Funding details

Local governments can apply for up to 100% of eligible project costs, subject to the following limits:

- Facility projects: \$150,000 excluding GST
- Vehicle projects: \$75,000 excluding GST

For more information relating to what the grants can cover, refer to the funding guidelines.

5.1 Project budget

Provide an itemised budget for the total cost of your project in the table below. Ensure it aligns with the quotes provided and eligible expenditure.

Item	Cost (excluding GST)
<u>TOTAL PROJECT COST</u>	\$ 0.00
Total amount of grant funding requested	
Remaining amount	

5.2 Remaining amount

If the total project cost exceeds the funding limit outlined above, will the applicant local government cover the remaining amount? ☐ Yes ☐ No

If you selected 'No', provide details below of how the remaining amount will be funded. We encourage you to contact us to discuss your application.

If you selected 'Yes', provide details below on how the local government will cover the remaining amount. For example, this may include funds from a vehicle trade-in, other grants, a support entity (see the '*Prepare your documentation*' section on page 12 of the funding guidelines), an insurance payout, subsidies or local government revenue.

Detail who will manage and fund the ongoing operational and maintenance costs of the project.

Section 6 – SES group/unit details

Project information about member numbers and include comments on the group or unit's activities during the 2025-26 financial year.

Total active members in the SES group/unit relating to this application:	
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Optional additional comments:

Section 7 – Supporting documentation

List all documents supporting this application in the table below. This may include:

- current photographs
- approved building plans or drawings of the proposed facility
- quotes
- project plans
- copies of valuation certificates.

Refer to the '*Prepare your documentation*' section on page 12 of the funding guidelines to determine which supporting documents are required for your project.

Before submitting your application, check that all listed documents are attached to the email.

Document/file name	Purpose/document type

Section 8 – Finalising the application

Before submitting your application, complete the following checks:

- ✓ I have thoroughly read the funding guidelines and understand the application requirements.
- ✓ I have completed all required fields in this form.
- ✓ The project has not yet started. See page 7 of the funding guidelines under '*Who can apply?*'
- ✓ I have checked the funding amounts are correct, eligible for the grant and excluding GST.
- ✓ I have considered whether I need to attach a letter for special consideration. See page 9 of the funding guidelines under '*Funding for special consideration projects*'.
- ✓ The application was developed in consultation with the relevant SES local controller.
- ✓ The local controller has provided their endorsement in the table in section 8.1 below.
- ✓ The application is supported by the Chief Executive Officer, Chief Financial Officer or a duly authorised delegate.
- ✓ I have completed the applicant declaration in section 10 of this form.

- ✓ Supporting documents, including quotes and plans, have been clearly named, listed in the supporting documents table in section 7 and attached to the submission.
- ✓ I will submit the application via email to grants@ses.qld.gov.au by **25 November 2026**.

8.1 Local controller endorsement

Name of local controller:		Date:	
Does the local controller support this application?	☐ Yes ☐ No		
Email:		Phone:	
Comments:			

Section 9 – Terms and conditions

If this funding application is successful, your organisation agrees to the following SES Support Grant terms and conditions:

1. The State Emergency Service (SES) will provide a funding agreement to the applicant upon formal notification of funding approval. The applicant will sign the funding agreement provided and will be bound by the terms and conditions outlined herein and in the funding guidelines.
2. The grant will be used solely for the purpose it was given and the project will commence from 1 July 2027 and be completed by 30 June 2028.
3. If the grant project will extend over 12 months from the agreement start date, a written request for an extension will be sought and agreed in writing. See page 15 of the funding guidelines under *'Payment of grant funds'*.
4. Should SES not receive the variation request by 30 April 2028 or Acquittal report and supporting documentation by 30 June 2028, the funding for the project may be forfeited.
5. Should the applicant undertake the project contrary to what is agreed upon under the program, the SES will cancel approval for funding and any associated funds.
6. The receipt and expenditure of the grant will be identified separately within the applicants' accounting records, so the grant is always identifiable and ascertainable.
7. The project, or any component of the project forming part of the application, will not be started before the SES provides a formal notification of grant approval. If, for any reason, the project is to be started before the notification, an officer from the organisation will contact the SES Grants and Subsidies team before the project starts. The organisation must receive written approval from SES before proceeding. See page 11 of the funding guidelines under *'What are the key dates for this round?'*.
8. It is the responsibility of the applicant organisation to ensure adequate insurance cover for the project, either through the SES or the applicant local government.
9. The applicant organisation will acknowledge the contribution of SES. See page 17 of the funding guidelines under *'Funding acknowledgement'*.
10. All invoices and/or relevant documentation will be submitted in support of the claim for payment of the grant. See page 15 of the funding guidelines under *'Project acquittal'*.
11. Any special conditions that are attached to the grant will be met.
12. All relevant records of the grant will be kept for a period of 7 years and will be made available for audit at any time.
13. The grant payment to the applicant organisation **excludes GST**. See page 17 of the funding guidelines under *'Goods and Services Tax (GST)'*.
14. Failure to accord with these terms and conditions or the funding guidelines, or failure to comply with the purpose of funding could result in the termination or reimbursement of grant.

Section 10 – Declaration

- ✓ I have read and agree to the terms and conditions set out in this application form and the requirements outlined in the funding guidelines.
- ✓ I agree that, by signing this document, I will comply with these terms and conditions.
- ✓ I declare that all information given in this application, including any attachments, is true and correct.
- ✓ I give permission for the SES to contact any people or organisations necessary to process this application.
- ✓ I authorise the SES to release information contained in this application, excluding personal information, for non-commercial public information purposes.
- ✓ I have the delegated authority to submit this application on behalf of the Chief Executive Officer and Chief Financial Officer.

☐ By checking this box, I hereby agree to the above declaration.

Declaration officer	
Name:	
Signature:	
Position:	
Email:	
Phone:	

END OF APPLICATION FORM